



How to Prevent Employees from Hoarding Documents; Seven Strategies to Prevent Hoarding

February 27, 2013 | 12:00 PM CT (90 min.) | earn 1.2 CCB CEUs*

12:00 PM Central / 1:00 PM Eastern / 11:00 AM Mountain / 10:00 AM Pacific / 9:00 AM Alaska / 8:00 AM Hawaii-Aleutian



MARK DIAMOND, President & CEO, Contoural, Inc.

- Compliance and other risks with employees hoarding electronic and paper documents
- Seven strategies to get employees to change their behavior and save smart
- Measuring and monitoring compliance, as well as pitfalls to avoid



REGISTER ONLINE AT
www.hcca-info.org

Receive 1.2 CCB credits*
per 90-minute conference



*subject to change depending on
length of web conference content

How to Prevent Employees from Hoarding Documents; Seven Strategies to Prevent Hoarding

February 27, 2013 | 12:00 pm CT (90 min.) | earn 1.2 CCB CEUs *(subject to change depending on length of web conference content)*



	MEMBERS	NON-MEMBERS	SUBTOTAL
<input type="checkbox"/> Live program	\$99	\$119	
<input type="checkbox"/> CD-ROM post-session recording	\$99	\$119	
<input type="checkbox"/> BOTH live program and CD-ROM post-session recording (just \$100 extra)	\$159	\$179	
<input type="checkbox"/> I am a current HCCA Web Conference subscriber	(prepaid)	(prepaid)	
<input type="checkbox"/> Join HCCA! Non-members, add \$200 to join HCCA, and receive member rates! (regularly \$295/year)		\$200	
<input type="checkbox"/> Renew Your HCCA Membership	\$295		
		TOTAL	

AC022713

CONTACT INFORMATION (PLEASE TYPE OR PRINT)

Mr. Mrs. Ms. Dr.

HCCA Member ID _____

First Name _____ M.I. _____ Last Name _____

Title _____

Place of Employment _____

Street Address (NO PO BOX NUMBERS) _____

City _____ State _____ Zip _____

Telephone _____

Fax _____

Email (required for registration confirmation) _____

Assistant's Email (registration and dial-in information will be copied to this email) _____

REGISTER ONLINE AT www.hcca-info.org

NO AUDIO OR VIDEO RECORDING OF HCCA CONFERENCES IS ALLOWED.

Health Care Compliance Association
6500 Barrie Road, Suite 250, Minneapolis, MN 55435
888-580-8373 (p) | 952-988-0146 (f)
www.hcca-info.org | helpteam@hcca-info.org



PAYMENT OPTIONS

Check enclosed
 Invoice me | Purchase Order Number _____

I authorize HCCA to charge my credit card (choose below)
CREDIT CARD: American Express Diners Club MasterCard Visa

Credit Card Account Number _____

Credit Card Expiration Date _____

Cardholder's Name _____

Cardholder's Signature _____

SEND YOUR REGISTRATION

ONLINE: www.hcca-info.org

FAX: 952-988-0146

MAIL: HCCA, 6500 Barrie Road, Suite 250, Minneapolis, MN 55435

PAYMENT TERMS The cost of registration includes dial-in information for one line. Each additional line requires additional registration fee payment. Please enclose payment with your registration and return it to the HCCA office at the above address, or fax your credit card payment to 952-988-0146. CD-ROM orders are shipped free via FedEx Ground within the continental U.S. HCCA is required to charge sales tax on purchases from Minnesota. Please calculate this in the cost of your CD-ROM order. Required sales tax in Minnesota is 7.275%. Please note: if your total is miscalculated, HCCA will charge your card the correct amount. No refunds will be given for no-shows or cancellations. You may send a substitute or receive a conference credit. If you have questions, please call HCCA at 888-580-8373. Additional charges may apply. Cancellation by telephone is NOT valid. Please fax written cancellations to 952-988-0146 or email helpteam@hcca-info.org.

