Learn to navigate and comply with the growing body of laws and take more control over your organization's privacy program

Healthcare Privacy Compliance Academies

Only 1 Academy Remaining in 2020

Nashville, TN • Nov 2–5

Sit for the CHPC exam! Demonstrate your expertise and enhance your career—take the optional Certified in Healthcare Privacy Compliance (CHPC®) exam offered by the Compliance Certification Board (CCB)® at the conclusion of the Academy.

Academies are limited to 40 participants. Register early to secure your spot.

Register today
hcca-info.org/academies

HCCA®
Health Care Compliance Association

About our Academies

Explore the broad spectrum of privacy laws and regulations affecting compliance at healthcare organizations. Whether you're getting started in the compliance field or need a refresher course, our Healthcare Privacy Compliance Academy can expand your knowledge of compliance and shape your organization's program. Join us to learn from industry experts, and meet other professionals with real-world experiences to share.

Who should attend?

Our Academies are designed for participants with basic knowledge of and professional experience in healthcare privacy compliance.

This includes:

- Privacy officers
- Data privacy personnel
- Compliance officers
- Internal auditors
- In-house or external compliance lawyers

Why should you attend?

Kick-start your compliance program and head back to work with a wealth of new information and resources.

- Gain core healthcare privacy compliance knowledge
- Learn from faculty hand-selected for their expertise
- Network with other compliance professionals
- Earn live continuing education units (CEUs)
- Take the optional Certified in Healthcare Privacy Compliance (CHPC®) exam

Enrollment for each Academy is limited to 40 participants, ensuring personal interaction with our experts.

Course materials and takeaways

In addition to the knowledge you gain by attending, you also receive:

- All course materials (A binder will be provided on the first day of the Academy.)

- One-year online access to *Health Care Privacy Compliance Handbook, 2nd Edition* (A link will be sent to the email address in your HCCA account.)

HCCA's mission

HCCA exists to champion ethical practice and compliance standards in all organizations and to provide the necessary resources for compliance professionals and others who share these principles.

Contact Us

Please visit hcca-info.org to learn more about the Academies and HCCA's other programs.

Our faculty

Dwight Claustre, CHC-F, CHRC, CHPC
Retired Compliance Professional

Darrell Contreras, Esq., LHRM, CHC-F, CHRC, CHPC
Chief Compliance Officer,
Millennium Health

Shawn DeGroot
Managing Director,
SunHawk Consulting

Jeffrey Driver, JD, CHC, CHRC, CCEP-I
Chief Consultant and Principal,
Soteria Risk Works, LLC

Sheila Limmroth, CIA, CHC
HIPAA Privacy Officer/Legal Services Specialist,
DCH Health System

David Nelson, CHRC, CHPC, CISSP
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Joan M. Podleski, CHC, CHPC, CHRC, CCEP
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Children's Health

R. Brett Short, CHC, CHPC
Chief Compliance Officer,
UK HealthCare, University of Kentucky;
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Lisa Taylor, Esq., CCEP
Vice President & Chief Compliance Officer,
UC Health

Debbie Troklus, CHC-F, CCEP-F, CCEP-I, CHRC, CHPC
President,
Troklus Compliance Consulting;
SCCE & HCCA Board Member

Betsy Wade, CHC
Corporate Compliance Officer,
Signature HealthCARE

(Faculty subject to change.)

CHPC™ Do you qualify? Become certified!

Certification can enhance your career and give you credibility with your organization and peers. Immediately following each Academy, we offer an optional Certified in Healthcare Privacy Compliance (CHPC®) exam. A separate application and fee submitted in advance directly to the Compliance Certification Board (CCB)® is required.

PLEASE NOTE: Although the Academies can provide the CEUs you need to qualify, they are not a preparation class for the exam itself.

Agenda

SUNDAY

5:00 – 8:00 PM	Registration Opens

MONDAY

7:30 – 8:30 AM — Registration and Continental Breakfast *(provided)*

8:30 – 8:35 AM — Welcome / Introduction

8:35 – 9:35 AM — **Healthcare Compliance 101**
- An overview of general compliance topics focusing on the elements of an effective compliance program
- Discuss the infrastructure of a privacy compliance program
- Discuss the Board's role in compliance

9:35 – 10:05 AM — Break

10:05 AM – 12:05 PM — **HIPAA 101: Part 1**
- Overview of HIPAA Requirements
- Applicability of HIPAA: Who is covered, what is covered
- Responsibilities of covered entities

12:05 – 1:05 PM — Lunch *(provided)*

1:05 – 2:35 PM — **Privacy Policies & Procedures**
- Discuss why HIPAA privacy policies and procedures are necessary at your organization
- Identify the "must have" policies for your HIPAA privacy program
- Practical tips and discussion points for establishing and maintaining effective HIPAA privacy policies

2:35 – 3:05 PM — Break

3:05 – 4:50 PM — **Conducting a Privacy Investigation**
- Why do an investigation?
- Conducting investigations
- Investigation considerations

4:50 – 5:05 PM — Certified in Healthcare Privacy Compliance (CHPC®) Exam Information

TUESDAY

7:00 – 8:00 AM — Continental Breakfast *(provided)*

8:00 – 10:00 AM — **HIPAA 101: Part 2 / Privacy and Research**
- Responsibilities of covered entities (cont.)
- Patient rights under HIPAA
- Privacy regulations related to research

10:00 – 10:30 AM — Break

10:30 AM – 12:00 PM — **Privacy Risk Assessment**
- Understand the key elements of a risk assessment
- Identify approaches for conducting a privacy risk assessment
- Identify a process that will work for your organization

12:00 – 1:00 PM — Lunch *(provided)*

1:00 – 2:45 PM — **Auditing & Monitoring for Your Privacy Program**
- Discuss the basics of auditing and monitoring
- Identify the steps in a privacy audit
- Communicating auditing and monitoring results

2:45 – 3:15 PM — Break

3:15 – 4:15 PM — **Health Plan & Employer Group Health Plan Privacy Issues**
- Health plan compliance with HIPAA
- Employer-sponsored group health plans
- Hot spots and OCR enforcement

4:15 – 4:30 PM — Break

4:30 – 5:30 PM — **BAAs and Third Parties**
- Provide overview of HIPAA contractual and organizational structures
- Outline and discuss selection of appropriate contract tools
- Resources for authoritative references

Agenda

WEDNESDAY

7:00 – 8:00 AM — Continental Breakfast *(provided)*

8:00 – 9:30 AM — **Privacy & Security Challenges in Electronic Health Information**
- Apply basic HIPAA privacy requirements to the EHR
- Identify evolving business models, technologies and regulations
- Learn the basics of the HIPAA Security Rule to the EHR

9:30 – 10:00 AM — Break

10:00 – 11:45 AM — **Integrating Privacy Compliance into the Corporate Compliance Program**
- Evaluate the roles and scope of privacy and compliance
- Learn techniques for creating effective training programs
- Apply privacy and compliance roles to investigations

11:45 AM – 12:45 PM — Lunch *(provided)*

12:45 – 2:15 PM — **Breach Notification**
- Understand breach notification requirements
- Determine when breach notification requirements would not apply
- Discuss the process to follow to determine if you have a reportable breach

2:15 – 2:45 PM — Break

2:45 – 3:45 PM — **42 CFR Part 2: Federally Assisted Substance Abuse Programs**
- Define "Who"—entities and personnel—are subject to the regulation
- Identify information that is covered by 42 CFR Part 2 with focus on items more stringent than HIPAA
- Provide resources such as samples of Consent Forms and most current list of Definitions

3:45 – 4:00 PM — Break

4:00 – 5:00 PM — **Beyond HIPAA: Other Federal Privacy Laws**
- Learn the major laws affecting privacy and security obligations of individual information
- Understand the jurisdiction and requirements for compliance with these federal rules
- Apply these rules to emerging theories of litigation and investigation in healthcare

THURSDAY

7:00 – 8:00 AM — Continental Breakfast *(provided)*

8:00 – 9:45 AM — **Privacy Effectiveness**
- Methodology, process, and content requested during a HIPAA privacy and security audit
- Understand challenges during a privacy audit
- How audit preparation can be engaged through the seven elements for effective programs

9:45 – 10:15 AM — Break

10:15 AM – 12:00 PM — **Privacy Compliance Beyond Implementation**
- Discuss process, sources, and resources for identifying and responding to privacy issues
- Understand the key elements of an ongoing auditing and monitoring plan for the privacy compliance program
- Learn how to take your privacy program to the next level

12:00 PM — Academy Ends

1:00 PM — **CHPC® Exam Check-In Time**

1:15 – 4:30 PM — **Exam Time — Certified in Healthcare Privacy Compliance (CHPC®)** *(optional)*

The CHPC® exam is optional. You must apply and pay for the exam separately from the Academy.
To apply online, visit: hcca-info.org/Certification/ApplyforCCBCertification.aspx.
PLEASE NOTE: If you are not present at the specified "Exam Check-in Time" as listed above, and as determined by the exam proctor, you will not be allowed to sit for the exam. Actual exam duration is 120 minutes, per the Candidate Handbook. The time range, listed at left, includes mandatory exam procedures and proctor instructions.

(Agenda subject to change.)

HCCA is in the process of applying for additional external continuing education units (CEUs). Should overall number of education hours decrease or increase, the maximum number of CEUs available will be changed accordingly. Credits are assessed based on actual attendance and credit type requested.

Approval quantities and types vary by state or certifying body. For entities that have granted prior approval for this event, credits will be awarded in accordance with their requirements. CEU totals are subject to change.

Upon request, if there is sufficient time and we are able to meet their requirements, HCCA may submit this course to additional states or entities for consideration. If you would like to make a request, please contact us at 952.988.0141 or 888.580.8373 or email ccb@compliancecertification.org.

To see the most up-to-date CEU information, visit hcca-info.org/all-conferences-home-page; select your conference; then select the "Continuing Education" option from the left-hand menu.

AAPC: This program has the prior approval of the AAPC for 24.0 continuing education hours. Granting of prior approval in no way constitutes endorsement by AAPC of the program content or the program sponsor.

ACHE: The Health Care Compliance Association is authorized to award 23.0 clock hours of pre-approved ACHE Qualified Education credit for this program toward advancement, or recertification, in the American College of Healthcare Executives. Participants in this program who wish to have the continuing education hours applied toward ACHE Qualified Education credit must self-report their participation. To self-report, participants must log into their MyACHE account and select ACHE Qualified Education Credit.
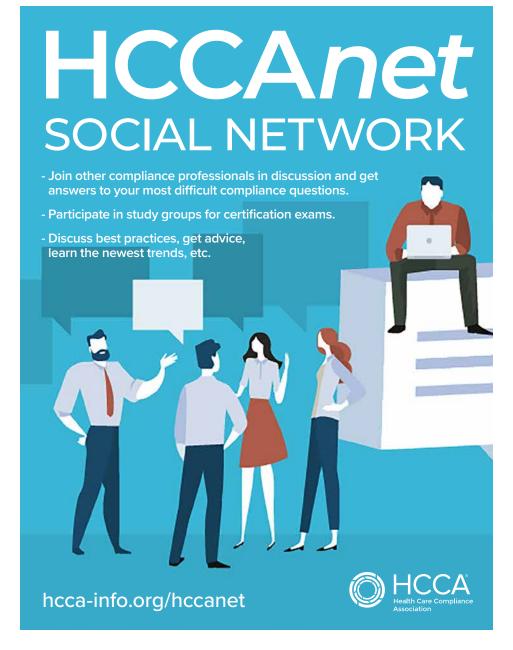
AHIMA: This program has been approved for a total of 24.0 continuing education units (CEUs). The CEUs are acceptable for use in fulfilling the continuing education requirements of the American Health Information Management Association (AHIMA). Granting prior approval from AHIMA does not constitute endorsement of the program content or its program sponsor.

CCB: The Compliance Certification Board (CCB)® has awarded a maximum of 28.5 CEUs for these certifications: Certified in Healthcare Compliance (CHC)®, Certified in Healthcare Compliance–Fellow (CHC-F)®, Certified in Healthcare Privacy Compliance (CHPC®), Certified in Healthcare Research Compliance (CHRC)®, Certified Compliance & Ethics Professional (CCEP)®, Certified Compliance & Ethics Professional–Fellow (CCEP-F)®, and Certified Compliance & Ethics Professional–International (CCEP-I)®. Daily Breakdown of CCB CEUs: Mon = 7.5, Tue = 8.7; Wed = 8.1; Thu = 4.2

CLE: The Health Care Compliance Association is a provider/sponsor, approved/accredited by the Alabama State Bar, the State Bar of California, the Pennsylvania Bar Association, the Rhode Island MCLE Commission, and the State Bar of Texas. An approximate maximum of 19.25 clock hours of Continuing Legal Education (CLE) credit will be available to attendees of this conference licensed in these states, along with Florida, Illinois, Louisiana, and Ohio. HCCA's practice is to apply for CLE credits to the state in which the event is being held, if that state has a CLE approval process for sponsors. Upon request, if there is sufficient time and if we are able to meet their CLE requirements, HCCA may submit this course to additional states for consideration. Only requests from registered attendees will be considered. All CLE credits will be assessed based on actual attendance and in accordance with each state's requirements.

NASBA/CPE: The Health Care Compliance Association is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be submitted to the National Registry of CPE Sponsors through its website: www.nasbaregistry.org. Sponsor Identification No: 105638. The education level for this activity is considered basic. No prerequisites are required for this education. Delivery Method: Group Live. Advanced Preparation: None. A recommended maximum of 28.5 credits based on a 50-minute hour will be granted for this activity. This program addresses topics that are of a current concern in the compliance environment and is a group-live activity in the recommended field of study of Specialized Knowledge. For more information regarding administrative policies such as complaints or refunds, call 888.580.8373 or 952.988.0141.

Nursing Credit: The Health Care Compliance Association is preapproved by the California Board of Registered Nursing, Provider Number CEP 14593, for a maximum of 28.5 contact hour(s). The following states will not accept California Board of Registered Nursing contact hours: Delaware, Florida, New Jersey, and Utah. Massachusetts and Mississippi nurses may submit California Board of Registered Nursing contact hours to their state board, but approval will depend on review by the board. Please contact the Accreditation Department at ccb@compliancecertification.org with any questions you may have. Oncology nurses who are certified by ONCC may request California nursing credit (check box or indicate "Nursing" on the CEU form).

Locations & Accommodations

Healthcare Privacy Compliance Academies

Healthcare Privacy Compliance Academies and optional CHPC exams are held at the locations listed below. The costs of hotel accommodations are not included in your conference registration fee. The hotel room rate listed for each Academy is good until the cutoff date indicated or until the room block is full, whichever comes first. Reservations received after the cutoff date or after the room block is full will be accepted based on space and rate availability. Please note that parking and Internet service charges are set by the hotel and may be subject to change.

> **NOTICE:** Neither HCCA—nor any hotel with which it is affiliated—will ever contact you to make a hotel reservation. If you receive a call soliciting reservations on behalf of HCCA or the event, it is likely from a room poacher and may be fraudulent. We recommend you make reservations directly with the hotel using the phone number or web link in this brochure. If you have concerns or questions, please contact 888.580.8373.

Lake Buena Vista, FL • January 13–16

Hilton Orlando Lake Buena Vista
1751 Hotel Plaza Boulevard, Lake Buena Vista, FL 32830
A reduced rate of $232 per night (plus taxes and state fees) for single/double occupancy has been arranged. To make a reservation, visit bit.ly/academy011320 or call 407.827.4000 and ask for the "HCCA Compliance Academy" group rate. All reservations must be secured with a valid credit card. This card will be used to prepay a deposit for the first night and will be charged immediately. This deposit is refundable up to 5 days in advance of your arrival date. The cutoff date for the group rate is Monday, December 23, 2019 or when the group room block is full, whichever comes first.

San Diego, CA • March 9–12

The US Grant
326 Broadway, San Diego, CA 92101
A reduced rate of $239 per night (plus applicable taxes; currently 12.77%; subject to change) for single/double occupancy has been arranged. To make a reservation, visit bit.ly/academy030920 or call 888.236.2427 and ask for the "HCCA Compliance Academy" group rate. All reservations must be guaranteed by a first night's room deposit or a valid credit card. The cutoff date to receive the discounted rate is Friday, February 7, 2020 or when the group block is full, whichever comes first.

Nashville, TN • November 2–5

Hilton Nashville Downtown
121 Fourth Avenue South, Nashville, TN 37201
A reduced rate of $254 per night (plus applicable taxes—currently 15.25%; subject to change—and fees) for single/double occupancy has been arranged. To make a reservation, visit bit.ly/academy110220 or call 615.620.1000 and ask for the "HCCA Compliance Academy" group rate. All reservations require a first night's room (plus tax) deposit in the form of check or credit card. Any room cancelations 48 hours (or less) prior to the arrival date or a no-show will forfeit this deposit. The cutoff date to receive the discounted rate is Monday, October 12, 2020 or when the group block is full, whichever comes first.

HCCA
Health Care Compliance Association

FIND OUT WHAT **MEMBERSHIP** CAN DO FOR YOU

Educational Conferences

Publications and Resources

CEUs and Certifications

Networking Opportunities

hcca-info.org/join

6 hcca-info.org/academies

2020 Healthcare Privacy Compliance Academies

Contact Information

○ Mr ○ Mrs ○ Ms ○ Dr

_____

Member/Account ID (if known)

_____ _____ _____

First Name   MI   Last Name

_____

Credentials (CHC, CCEP, etc.)

_____

Job Title

_____

Organization (Name of Employer)

_____

Street Address

_____ _____

City/Town   State/Province

_____ _____

Zip/Postal Code   Country

_____

Work Phone

_____

Email (required)

Dietary Needs Request

☐ Dairy Free ☐ Gluten Free ☐ Kosher ☐ Vegetarian ☐ Vegan

☐ Other _____

Acknowledgements

By submitting this registration, you agree to the full Terms and Conditions, including the use of your information, viewable at hcca-info.org/academies.

Your information (postal address) may be shared with conference exhibitors, attendees, speakers, affiliates, and partners for marketing and/or networking purposes. To see the full use of your information or if you wish to opt-out, visit hcca-info.org/privacy.

By participating in an HCCA conference, you grant HCCA, or anyone authorized by HCCA, the right to use or publish in print or electronic medium any photograph or video containing your image or likeness for educational, news, or promotional purposes without compensation.

Cancellation fee: A $250 fee will be charged for any registration changed within seven days of the start of an Academy.

Academies

	~~January 13–16 • Lake Buena Vista, FL~~ **SOLD OUT**
	~~March 9–12 • San Diego, CA~~ **SOLD OUT**
☐	November 2–5 • Nashville, TN

Registration Fees

☐	Member	$2,750
☐	Non-Member	$3,250
☐	Registration + First-Time Membership*	$2,970
☐	Group Discount for 5–9 Attendees	($200)
☐	Group Discount for 10 or More	($400)

Save by joining today (first-time members only). Dues renew at $325.

TOTAL $ _____

Payment

Online registration at hcca-info.org/academies

Mail this form to HCCA, 6500 Barrie Road, Suite 250, Minneapolis, MN 55435-2358

Fax this form to 952.988.0146

Email this form to helpteam@hcca-info.org — Due to PCI compliance, do not provide credit card information via email. You may email this form (without credit card information), then call HCCA at 888.580.8373 with payment information.

○ Invoice me

○ Check enclosed (payable to HCCA)

○ Wire transfer requested

○ Credit card: I authorize HCCA to charge my:

  ○ Visa ○ MasterCard ○ Discover ○ American Express

_____

Credit Card Account Number

_____

Credit Card Expiration Date

_____

Cardholder Name

_____

Cardholder Signature