

Healthcare Basic Compliance Academies

Learn to effectively manage a compliance program
and mitigate risk at your organization

2021 Academies

SOLD
OUT

Jersey City, NJ • Jul 19–22

SOLD
OUT

Washington, DC • Oct 4–7

SOLD
OUT

Seattle, WA • Aug 2–5

LIMITED
SEATS

Fort Lauderdale, FL • Nov 15–18

SOLD
OUT

New Orleans, LA • Aug 9–12

Las Vegas, NV • Dec 13–16

LIMITED
SEATS

Austin, TX • Sep 27–30

Sit for the CHC exam! Demonstrate your expertise and enhance your career — take the optional Certified in Healthcare Compliance (CHC)[®] exam offered by the Compliance Certification Board (CCB)[®] at the conclusion of the Academy.

Register today
hcca-info.org/academies



About our Academies

HCCA's Healthcare Basic Compliance Academy is a three-and-a-half-day intensive training program designed to help attendees better support, enhance, and manage a comprehensive healthcare compliance program based on the Seven Element approach. Our faculty of experts provide guidance and insights geared to reinforce the fundamentals and expand your knowledge of healthcare compliance. Unlike larger conferences, the Healthcare Basic Compliance Academy offers attendees a classroom-style, hands-on approach to learning that encourages small-group interactions and networking opportunities.

Who should attend?

Our Academies are designed for participants with basic knowledge of and professional experience in healthcare compliance.

This includes:

- Compliance officers
- Privacy officers
- Internal auditors
- Data privacy specialists
- Regulatory compliance specialists
- In-house or external compliance lawyers

Why should you attend?

Kick-start your compliance program and head back to work with a wealth of new information and resources.

- Gain core healthcare compliance knowledge
- Learn from faculty hand-selected for their expertise
- Network with other compliance professionals

- Earn live continuing education units (CEUs)
- Take the optional Certified in Healthcare Compliance (CHC)[®] exam

Enrollment for each Academy is limited, ensuring personal interaction with our experts.

Course materials and takeaways

In addition to the knowledge you gain by attending, you also receive:

- All course materials (A binder will be provided on the first day of the Academy.)
- One-year digital subscription to the *Complete Healthcare Compliance Manual* (\$249 value) (A link will be sent on the first day of the Academy to the email address in your HCCA account.)

HCCA's mission

HCCA exists to champion ethical practice and compliance standards in all organizations and to provide the necessary resources for compliance professionals and others who share these principles.

Contact Us

Please visit hcca-info.org to learn more about the Academies and HCCA's other programs.

Our faculty



Dwight Claustre, CHC-F, CHRC, CHPC
Retired Compliance Professional



Darrell Contreras, Esq., LHRM, CHC-F, CHRC, CHPC
Chief Compliance Officer,
Millennium Health



Jeff Driver, JD, CHC, CHPC, CHRC, CCEP-I
Managing Director,
Arete Compliance Solutions



Lea Fourkiller, JD, CHC, CCEP, CCEP-I, CHPC
Corporate Compliance Officer,
INTEGRIS Health



Gabe Imperato, Esq., CHC
Partner, Nelson Mullins Broad and Cassel;
SCCE & HCCA Board Member



Sheila Limmroth, CHC, CIA
Privacy Officer,
DCH Health System



Teri L. Morris, RN, BSN, CHC-F
Director of Quality/Patient Safety,
Cherokee Indian Hospital



Steven W. Ortquist, Esq., CHC-F, CCEP, CHRC
President, Arete Compliance Solutions;
Of Counsel, Meade Roach & Annulis



Joan M. Podleski, CHC, CHRC, CHPC, CCEP
Chief Privacy Officer,
Children's Health



Lisa Taylor, Esq., CCEP
Vice President & Chief Compliance Officer,
UC Health



Debbie Troklus, CHC-F, CCEP-F, CCEP-I, CHRC, CHPC
President, Troklus Compliance Consulting;
SCCE & HCCA Board Member



Sheryl Vacca, CHC-F, CCEP-F, CCEP-I, CHRC, CHPC
Chief Risk Officer, Providence St. Joseph
Health; SCCE & HCCA Board Member



Betsy Wade, CHC
Corporate Compliance Officer,
Signature HealthCARE

(Faculty subject to change.)

CHC[™] Do you qualify? Become certified!

Certification can enhance your career and give you credibility with your organization and peers. Immediately following each Academy, we offer an optional Certified in Healthcare Compliance (CHC)[®] exam. A separate application and fee submitted in advance directly to the Compliance Certification Board (CCB)[®] is required.

PLEASE NOTE: Although the Academies can provide the CEUs you need to qualify, they are not a preparation class for the exam itself.

MONDAY

7:30–8:00 AM

Registration and Continental Breakfast (*provided*)

8:00–8:05 AM

Welcome / Introduction

8:05–10:05 AM

Introduction to Healthcare Compliance

- High-level overview of healthcare compliance program elements
- Sharing problems and practices in implementing a compliance program
- Understanding of the seven elements

10:05–10:35 AM

Break

10:35 AM–12:20 PM

Compliance Oversight and Infrastructure

- Understand the importance of structure vs. operations
- The components of an effective compliance infrastructure
- Implementation of a compliance program, selection of qualified staff, and budgeting for program

12:20–1:20 PM

Lunch (*provided*)

1:20–2:50 PM

Standards, Policies, and Procedures

- The importance of having a standards of conduct
- Essentials components of policies and procedures
- Evaluating the adequacy of compliance standards and policies

2:50–3:20 PM

Break

3:20–5:20 PM

HIPAA

- A high-level overview of the privacy and security regulations
- Understand how to break down HIPAA issues
- Apply HIPAA rules to scenarios and breaches

TUESDAY

7:30–8:00 AM

Continental Breakfast (*provided*)

8:00–8:15 AM

Certified in Healthcare Compliance (CHC)[®] Exam Information

8:15–10:00 AM

Risk Assessment

- Understanding the risk assessment process
- Effective ways to conduct a risk assessment
- Tools to implement a risk assessment process

10:00–10:30 AM

Break

10:30 AM–12:15 PM

Auditing and Monitoring

- Understand the basics of auditing and monitoring
- Develop a compliance audit and monitoring risk based plan
- Reporting and communicating auditing and monitoring results

12:15–1:15 PM

Lunch (*provided*)

1:15–2:45 PM

Education and Training

- Understanding how adults learn
- Adult learning techniques, effective teaching styles, topics of interest, and evaluation of the educational programs
- The difference between general and focused/targeted education

2:45–3:15 PM

Break

3:15–5:00 PM

Organizational Ethics

- Ethical conduct and responsibilities of the compliance officer
- Duties of the compliance professional
- Board obligations related to an ethical culture

WEDNESDAY

7:30–8:00 AM

Continental Breakfast *(provided)*

8:00–9:30 AM

Conflicts, Discipline, and Incentives

- Understand conflicts of interest
- Practical ways to implement a conflicts of interest process
- How discipline and incentives should be integrated into the compliance program

9:30–10:00 AM

Break

10:00–11:45 AM

Stark Law and Anti-Kickback Statute

- Understand the Stark Law and Anti-Kickback Statute and how they work in practice
- Discusses case studies that illustrate compliance risks and current areas of focus for enforcement agencies
- Explore compliance processes needed to prevent AKS and Stark violations

11:45 AM–12:45 PM

Lunch *(provided)*

12:45–2:30 PM

Reimbursement

- Basic billing and reimbursement terminology
- Billing and reimbursement risk areas
- Mitigating billing and reimbursement risk areas

2:30–3:00 PM

Break

3:00–4:45 PM

Internal and External Investigations

- Responding to enforcement agency investigations
- Compliance professionals and best practices for internal investigations
- Privilege, confidentiality, and internal investigations

THURSDAY

7:30–8:00 AM

Continental Breakfast *(provided)*

8:00–9:30 AM

Legal Risks, False Claims Act, and Self-Disclosure

- Legal risks and healthcare compliance
- False Claims Act and compliance programs
- Self-disclosure and resolution of compliance liability

9:30–10:00 AM

Break

10:00–11:45 AM

Compliance Program Effectiveness

- Why to evaluate compliance programs
- Compliance program effectiveness indicators
- Response, reporting, and follow-up to compliance program effectiveness reviews

11:45 AM

Academy Ends

12:45 PM

CHC Exam Check-In Time

1:00–4:30 PM

Exam Time — Certified in Healthcare Compliance (CHC)[®] *(optional)*

The CHC exam is optional. You must apply and pay for the exam separately from the Academy.

To apply online, visit: hcca-info.org/Certification/ApplyforCCBCertification.aspx.

PLEASE NOTE: If you are not present at the specified "Exam Check-in Time" as listed above, and as determined by the exam proctor, you will not be allowed to sit for the exam. Actual exam duration is 120 minutes, per the Candidate Handbook. The time range, listed at left, includes mandatory exam procedures and proctor instructions.

(Agenda subject to change.)

SECTION 1 Attendee Information

☐ Mr ☐ Mrs ☐ Ms ☐ Dr ☐ Other _____ Member/Account ID (if known/applicable) _____

First Name _____ MI _____ Last Name _____

Credentials (CHC, CCEP, etc.) _____ Job Title _____

Organization (name of employer) _____

Street Address _____ City/Town _____

State/Province _____ Zip/Postal Code _____ Country _____

Work Phone _____ Email (required) _____

SECTION 2 Registration

Healthcare Basic Compliance Academies

| | |
|--------------------------|-------------------------------------------------------------------|
| <input type="checkbox"/> | July 19–22, 2021 • Jersey City, NJ — SOLD OUT |
| <input type="checkbox"/> | August 2–5, 2021 • Seattle, WA — SOLD OUT |
| <input type="checkbox"/> | August 9–12, 2021 • New Orleans, LA — SOLD OUT |
| <input type="checkbox"/> | September 27–30, 2021 • Austin, TX — LIMITED SEATS |
| <input type="checkbox"/> | October 4–7, 2021 • Washington, DC — SOLD OUT |
| <input type="checkbox"/> | November 15–18, 2021 • Fort Lauderdale, FL — LIMITED SEATS |
| <input type="checkbox"/> | December 13–16, 2021 • Las Vegas, NV |

Options

| | |
|----------------------------------------------------------------------|---------|
| <input type="checkbox"/> Member | \$2,750 |
| <input type="checkbox"/> Non-Member | \$3,250 |
| <input type="checkbox"/> Registration + First-Time Membership Offer* | \$2,970 |

*Save by joining today (first-time members only). Dues renew at \$325. See "Acknowledgements" below for details.

Group Discount

| | |
|-------------------------------------------------------------|---------|
| <input type="checkbox"/> Group Discount for 3–9 Attendees** | (\$200) |
| <input type="checkbox"/> Group Discount for 10 or More** | (\$400) |

**See "Group Discount Policy" under "Acknowledgements" below for details.

TOTAL \$ _____

Dietary Needs Request

☐ Dairy Free ☐ Gluten Free ☐ Kosher ☐ Vegetarian ☐ Vegan ☐ Other _____

On-Site Cell Phone (for emergency on-site use only) _____

HCCA Membership: By selecting the Registration + First-Time Membership Offer, you agree to the full membership Terms and Conditions, including the use of your information, viewable at hcca-info.org/membership/tandc. To see the full use of your information or if you wish to opt-out, visit hcca-info.org/privacy.

Opt-Out: Select if you would like to opt-out of the following:

- ☐ Member Magazine Listing: HCCA lists all new members (first and last name, organization, and state or country) in our monthly magazine, *Compliance Today*.
☐ Online Member Directory: HCCA's member directory lists first and last name, organization, title, address, and phone number.

SECTION 3 Payment

Online registration at hcca-info.org/academies

Mail to HCCA, 6462 City West Parkway, Eden Prairie, MN 55344 USA Fax to 952.988.0146

Email to helpteam@hcca-info.org — Due to PCI compliance, do not provide credit card information via email. Email this form without credit card information, then call HCCA at 888.580.8373 or 952.988.0141 with your payment.

- ☐ Invoice me
☐ Check enclosed (payable to HCCA)
☐ Wire transfer requested
☐ I authorize HCCA to charge my credit card: ☐ Visa ☐ MasterCard ☐ Discover ☐ American Express

Credit Card Account Number _____ Expiration Date _____

Cardholder Name _____ Cardholder Signature _____

SECTION 4 Acknowledgements

By submitting this registration, you agree to the full event Terms and Conditions, viewable at hcca-info.org/conference/tandc, including the use of your information that may be shared with conference exhibitors, attendees, speakers, affiliates, and partners for promotional and/or networking purposes. To see the full use of your information or if you wish to opt-out, visit hcca-info.org/privacy.

By registering for this event, you also agree that you have read and agree to the Personal Accountability Commitment, the Assumption of Risk, and the Liability Waiver and Release viewable at hcca-info.org/conference/tandc.

Cancellation Fee: A \$250 fee will be charged for any registration changed within seven days of the start of an Academy.

Group Discount Policy: Registration forms must be sent together to ensure that the discount is applied. The group discount is not available through online registration. Note that discounts will not be applied retroactively if more registrants are added at a later date, but new registrants will receive the group discount.

Photo/Video Release: By registering for this event, you grant HCCA, or anyone authorized by HCCA, the right to use or publish in print or electronic format, any photographs or video containing your image or likeness for educational, news, or promotional purposes, without compensation.

New Members: By selecting the Registration + First-Time Membership Offer, you agree to the full membership Terms and Conditions, including the use of your information, viewable at hcca-info.org/membership/tandc.

Healthcare Basic Compliance Academies

Frequently Asked Questions

Where will my Academy take place?

Please see hotel locations on the next page.

What is included in the cost of my attendance?

Access to the sessions, supplemental conference materials, and networking opportunities. You will also enjoy complimentary continental breakfasts, lunches, and snacks with the other attendees.

As an attendee you will also receive 1-year digital subscription to the *Complete Healthcare Compliance Manual* via COSMOS®, available for access on the first day of the Academy.

What COVID-19 safety precautions will be implemented?

HCCA considers the health and safety of all those at in-person programs a top priority. Although participants should recognize that there is risk involved in attending, HCCA will follow the safety recommendations/guidelines provided by the CDC and other state and local government agencies in place at the time of the event. Additionally, HCCA will follow the venue requirements and work with the venue to provide a safe and enjoyable environment for all participants.

Can I see what sessions will be presented before I arrive on-site?

Yes, program information is posted on the conference website.

Will I receive a recording of this conference?

No. Registered attendees must participate in this event in real time as recordings are not available for any missed sessions. No audio or video recording by attendees is allowed.

Is there a group discount—if so, what is it?

Yes, we offer discounts for groups of three or more from the same organization for all our live in-person and virtual events (excluding webinars). Please send all group registration forms together to helpteam@hcca-info.org for processing. A separate registration form is required for each registrant. The group discount is NOT available through online registration. Note that discounts will not be applied retroactively if more registrants are added at a later date, but new registrants will receive the group discount. For groups of 10 or more, please call +1 952.988.0141 or 888.580.8373 or email helpteam@hcca-info.org.

What do I get with "Registration + First Time Membership?"

If you've never been an HCCA member, you can register as a First-Time Member. This gives you HCCA membership at a discounted rate for your first year. You also receive the member rate for the conference. As a member you receive all HCCA member benefits (discounts, *Compliance Today*® monthly magazine, *Ethikos*® digital quarterly newsletter, member-exclusive webinars, and more). A full list of benefits can be viewed at hcca-info.org/membership. Your membership will begin once payment is received.

How do I use the credit on my account for this event?

You can complete the registration online and select the "Invoice Me" payment option at checkout. Once you receive your confirmation, email helpteam@hcca-info.org or call 952.988.0141 or 888.580.8373 to request your credit be applied toward the registration fee.

Can I get the member rate if I am an SCCE member instead of HCCA or vice versa?

Yes. As a member of SCCE or HCCA, you can receive the membership discount for both organizations' conferences; however, this cannot be done online. Please send your registration form via email to helpteam@hcca-info.org to complete your registration.

How can I cancel my registration?

If you need to cancel your participation (or send a substitute), your request must be submitted by email to helpteam@hcca-info.org. A conference credit will be issued for all registration fees paid (minus a \$250 cancellation fee if cancelled within 7 days of the start of the Academy) and will expire 12 months from the date of the original canceled event. Conference credits will not be issued if you do not attend the event and have not requested cancellation prior to the event start date. If sending a substitute, an additional fee may apply depending upon the membership status of the substitute.

Who can I notify of special needs or concerns prior to the conference?

Please call HCCA at +1 952.988.0141 or 888.580.8373 or email helpteam@hcca-info.org if you have a special need and/or require an accommodation to participate.

Continuing Education

Can I earn continuing education units (CEUs) for attending this Academy?

Yes. This Academy offers live Compliance Certification Board (CCB)® continuing education units (CEUs) for participation as well as other external credit types.

To see the most up-to-date CEU approval information, go to HCCA's website, hcca-info.org/conferences/academies. Select your Academy and choose the Continuing Education option on the left-hand menu.

How many CEUs will I earn from attending?

CEUs are assessed based on actual attendance and credit type requested. Should the overall number of education hours you attend or that the Academy offers decrease or increase, the maximum number of CEUs available will be changed accordingly.

How do I request CEUs following this Academy?

While on-site at this Academy, you will be provided the Application for Continuing Education Units (CEUs). To receive CEUs, you must submit this completed application following the Academy to ccb@compliancecertification.org. Only registered attendees are eligible to request CEUs for participation.

When will I receive my CEU certificate for participation?

Once your completed Application for Continuing Education Units (CEUs) has been received by our staff, your CEU account will be updated within 2–4 weeks. To view your CCB CEUs and access your certificate, you can log in to your hcca-info.org account, go to your Account Dashboard, and scroll down to View My CEUs.

I would like to sit for one of the Compliance Certification Board (CCB)® exams offered on the last day of this Academy; will I qualify?

While this Academy, if attended in full, can provide you with all the CEUs you need to meet the continuing education requirement, you will also need to review the applicable Candidate Handbook found at hcca-info.org/candidate-handbooks to ensure you meet the work experience requirement.

I have reviewed the Candidate Handbook and want to apply for the exam; what's next?

If you want to sit for the exam offered on the last day of the Academy and have reviewed your Candidate Handbook, you can go ahead and apply online for your exam at hcca-info.org/apply-exam. You must be registered for the Academy first before you can apply to sit for the exam offered on-site.

I would like to sit for the exam, but not on-site at the Academy. Can I take my exam remotely at another time?

Yes, CCB offers the flexibility for candidates to take their exam remotely, at a local testing site, or following certain HCCA conferences. To learn more about our various testing options, visit HCCA's website, hcca-info.org/exam-information.

I have more questions about exams and seeking certification; who can help me?

For more questions about CCB certifications, call to speak to a Certification Specialist at 952.988.0141 or 888.580.8373 or email ccb@compliancecertification.org.

Healthcare Basic Compliance Academies

Hotel and Academy Locations

Healthcare Basic Compliance Academies and optional CHC exams are held at the locations listed below. The costs of hotel accommodations are not included in your conference registration fee. The hotel room rate listed for each Academy is good until the cutoff date indicated or until the room block is full, whichever comes first. Reservations received after the cutoff date or after the room block is full will be accepted based on space and rate availability. Please note that parking and Internet service charges are set by the hotel and may be subject to change.

PLEASE NOTE: Neither HCCA nor any hotel it is affiliated with will ever contact you to make a hotel reservation. If you receive a call soliciting reservations on behalf of HCCA or the event, it may be fraudulent. We recommend you make reservations directly with the hotel using the phone number or web link in this brochure. If you have concerns or questions, please contact HCCA at 952.988.0141 or 888.580.8373.

July 19–22, 2021 • Jersey City, NJ

Hyatt Regency Jersey City on The Hudson
2 Exchange Place, Jersey City, NJ 07302

A reduced rate of \$189 per night (plus applicable taxes and fees) for single/double occupancy has been arranged. To make a reservation, visit bit.ly/071921jersey or call 888.591.1234 and mention the group code "G-HCCA". All reservations must be guaranteed by a first night room deposit or a valid credit card. The cutoff date to receive this discounted rate is July 6, 2021 or when the group block is full, whichever comes first. After the cutoff date, it is at Hotel's discretion whether to accept additional reservations, which will be subject to prevailing rates and availability. For those who wish to extend their stay, sleeping room rates are available three days before and after the academy, based on availability.

August 2–5, 2021 • Seattle, WA

The Westin Seattle
1900 5th Avenue, Seattle, WA 98101

A reduced rate of \$239 per night (plus applicable taxes; currently 15.6%; subject to change) for single/double occupancy has been arranged. To make a reservation, visit bit.ly/080221seattle or call 800.937.8461 and ask for the "HCCA" group rate. All reservations must be guaranteed by a first night room deposit or a valid credit card. The cutoff date to receive this discounted rate is Friday, July 16, 2021 or when the group block is full, whichever comes first. Confirmation of rooms after the cutoff date will only be accepted based on availability and at Hotel's prevailing rates. For those who wish to extend their stay, sleeping room rates are available three days before and three days after the academy, based on availability.

August 9–12, 2021 • New Orleans, LA

Windsor Court Hotel
300 Gravier Street, New Orleans, LA 70130

A reduced rate of \$195 per night (plus applicable taxes — currently 16.2%, subject to change — a 1.75% assessment fee; and an occupancy tax of \$2 per night) for single/double occupancy has been arranged. To receive this discounted rate, visit www.windsorcourthotel.com; click "Reservations"; choose dates on calendar; click the arrow underneath "Codes"; enter code 4166136 in the "Group Code" field; click "Check Availability". To reserve by phone, call 800.262.2662 (Mon–Fri, 7am–9pm or Sat/Sun, 8am–8pm Central Time). All reservations must be guaranteed by a first night room deposit or a valid credit card. Cancellations must be received within 72 hours prior to the arrival date, at which point a one night room and tax will be assessed to the credit card on file. The cutoff date to receive this discounted rate is July 13, 2021 or when the group block is full, whichever comes first. After the cutoff date, it is at Hotel's discretion whether to accept additional reservations, which will be subject to prevailing rates and availability.

September 27–30, 2021 • Austin, TX

Hyatt Regency Austin
208 Barton Springs Road, Austin, TX 78704

A reduced rate of \$149 per night (plus applicable taxes; currently 17%, subject to change; plus a \$2.36 Texas recovery charge) for single/double occupancy has been arranged. To make a reservation, visit bit.ly/092721austinNEW or call 512.477.1234 and ask for the "HCCA Academy" group rate. All reservations must be guaranteed by a first night room deposit or a valid credit card. You may cancel your reservation for no charge three days prior to arrival. Please note that Hotel will assess a fee of one night's room and tax if you cancel after this deadline. The cutoff date to receive this discounted rate is Friday, September 3, 2021 or when the group block is full, whichever comes first. After the cutoff date, it is at Hotel's discretion whether to accept additional reservations, which will be subject to prevailing rates and availability. For those who wish to extend their stay, sleeping room rates are available three days before the academy, based on availability.

October 4–7, 2021 • Washington, DC

Washington Marriott at Metro Center
775 12th Street NW, Washington, DC 20005-3901

A reduced rate of \$289 per night (plus applicable taxes; currently 14.95%; subject to change) for single/double occupancy has been arranged. To make a reservation, visit bit.ly/100421dc or call 800.228.9290 or 202.737.2200 and ask for the "HCCA & SCCE Basic Compliance Academy" group rate. All reservations must be guaranteed by a first night room deposit or a valid credit card. Cancellations must be received by 3:00pm Eastern Time two days prior to arrival, at which point a one night room and tax will be assessed to the credit card on file. The cutoff date to receive this discounted rate is 6:00pm Eastern Time Friday, September 7, 2021 or when the group block is full, whichever comes first. After the cutoff date, it is at Hotel's discretion whether to accept additional reservations, which will be subject to prevailing rates and availability.

November 15–18, 2021 • Fort Lauderdale, FL

Hilton Fort Lauderdale Marina
1881 SE 17th Street Causeway, Fort Lauderdale, FL 33316

A reduced rate of \$185 per night (plus applicable taxes; currently 13%; subject to change) for single/double occupancy has been arranged. To make a reservation, call 954.463.4000 and ask for the "HCCA" group rate. All reservations must be guaranteed by a first night room deposit or a valid credit card. Cancellation policies may vary depending on the rate or dates of your reservation. Please refer to your reservation confirmation to verify your cancellation policy. The cutoff date to receive this discounted rate is October 22, 2021 or when the group block is full, whichever comes first. After the cutoff date, it is at Hotel's discretion whether to accept additional reservations, which will be subject to prevailing rates and availability.

December 13–16, 2021 • Las Vegas, NV

MGM Grand
3799 South Las Vegas Boulevard, Las Vegas, NV 89109

A reduced rate of \$48 per night per night plus applicable taxes (currently 13.38%, subject to change) for single/double occupancy has been arranged. A \$37 Daily Resort Fee plus applicable Clark County room tax at the time of stay (currently 13.38%, subject to change) is applied to each hotel room reservation and includes property-wide high-speed wireless internet access, unlimited local and toll-free calls, airline boarding pass printing, and cardio room access for guests 18+. The Daily Resort Fee is separate and distinct from the room rate and taxes. To make a reservation, visit bit.ly/121321lasvegas or call 855.788.6775 and ask for the HCCA Academy group rate. To secure a reservation, submit a valid credit card with the name as it appears on the card, billing address, and credit card expiration date—or a deposit equal to the first night's room rate plus tax as a guarantee—at the time the reservation is made. The credit card will be charged the first night's room rate plus tax at that time. Refunds will be issued on individual attendee's reservation only if canceled at least seventy-two (72) hours in advance of the confirmed arrival date. All guaranteed reservations will only be held until 6:00am on the day after confirmed arrival date. The balance of the room, resort fee, tax, and incidental charges must be paid at check-out. The cutoff date to receive this discounted rate is November 12, 2021 or when the group block is full, whichever comes first. After the cutoff date, it is at Hotel's discretion whether to accept additional reservations, which will be subject to prevailing rates and availability.