

Healthcare Privacy Compliance Academies

Learn to navigate and comply with the growing body of laws and take more control over your organization's privacy program

Upcoming 2021 Academies

New York, NY • Jul 19–22

Seattle, WA • Aug 2–5

Austin, TX • Sep 27–30

Sit for the CHPC exam! Demonstrate your expertise and enhance your career — take the optional Certified in Healthcare Privacy Compliance (CHPC®) exam offered by the Compliance Certification Board (CCB)® at the conclusion of the Academy.

Register today
hcca-info.org/academies



About our Academies

HCCA's Healthcare Privacy Compliance Academy is a three-and-a-half-day intensive training program covering both the ongoing challenges and the latest changes and updates in privacy laws, regulations, and developments, so you can effectively manage your organization's compliance program. Our faculty of experts provide guidance and insights that encourage a deeper understanding of effective privacy compliance management in a healthcare setting and explores a broad spectrum of privacy laws and regulations. Unlike larger conferences, the Healthcare Privacy Compliance Academy offers attendees a classroom-style, hands-on approach to learning that encourages small-group interactions and networking opportunities.

Who should attend?

Our Academies are designed for participants with basic knowledge of and professional experience in healthcare privacy compliance.

This includes:

- Privacy officers
- Data privacy personnel
- Compliance officers
- Internal auditors
- In-house or external compliance lawyers

Why should you attend?

Kick-start your compliance program and head back to work with a wealth of new information and resources.

- Gain core healthcare privacy compliance knowledge
- Learn from faculty hand-selected for their expertise
- Network with other compliance professionals

- Earn live continuing education units (CEUs)
- Take the optional Certified in Healthcare Privacy Compliance (CHPC®) exam

Enrollment for each Academy is limited, ensuring personal interaction with our experts.

Course materials and takeaways

In addition to the knowledge you gain by attending, you also receive:

- All course materials (A binder will be provided on the first day of the Academy.)
- One-year online access to *Health Care Privacy Compliance Handbook, 3rd Edition* (A link will be sent on the first day of the Academy to the email address in your HCCA account.)

HCCA's mission

HCCA exists to champion ethical practice and compliance standards in all organizations and to provide the necessary resources for compliance professionals and others who share these principles.

Contact Us

Please visit hcca-info.org to learn more about the Academies and HCCA's other programs.

Our faculty



Dwight Claustre, CHC-F, CHRC, CHPC
Retired Compliance Professional



Darrell Contreras, Esq., LHRM, CHC-F, CHRC, CHPC
Chief Compliance Officer,
Millennium Health



Shawn DeGroot, CHC-F, CHRC, CHPC, CCEP
Managing Director,
SunHawk Consulting



Jeffrey Driver, JD, CHC, CHRC, CCEP-I
Chief Consultant and Principal,
Soteria Risk Works, LLC



Sheila Limmroth, CIA, CHC
HIPAA Privacy Officer/Legal Services Specialist,
DCH Health System



David Nelson, CHRC, CHPC, CISSP
Privacy Consultant



Joan M. Podleski, CHC, CHRC, CHPC, CCEP
Chief Privacy Officer,
Children's Health



R. Brett Short, CHC, CHRC, CHPC
Chief Compliance Officer,
UK HealthCare, University of Kentucky;
SCCE & HCCA Secretary



Lisa Taylor, Esq., CCEP
Vice President & Chief Compliance Officer,
UC Health



Debbie Troklus, CHC-F, CCEP-F, CCEP-I, CHRC, CHPC
President,
Troklus Compliance Consulting;
SCCE & HCCA Board Member



Betsy Wade, CHC
Corporate Compliance Officer,
Signature HealthCARE

(Faculty subject to change.)

CHPC™

Do you qualify? Become certified!

Certification can enhance your career and give you credibility with your organization and peers. Immediately following each Academy, we offer an optional Certified in Healthcare Privacy Compliance (CHPC®) exam. A separate application and fee submitted in advance directly to the Compliance Certification Board (CCB)® is required.

PLEASE NOTE: Although the Academies can provide the CEUs you need to qualify, they are not a preparation class for the exam itself.

MONDAY

7:30–8:30 AM

Registration and Continental Breakfast (*provided*)

8:30–8:35 AM

Welcome / Introduction

8:35–9:35 AM

Healthcare Compliance 101

- An overview of general compliance topics focusing on the elements of an effective compliance program
- Discuss the infrastructure of a privacy compliance program
- Discuss the Board's role in compliance

9:35–10:05 AM

Break

10:05 AM–12:05 PM

HIPAA 101: Part 1

- Overview of HIPAA Requirements
- Applicability of HIPAA: Who is covered, what is covered
- Responsibilities of covered entities

12:05–1:05 PM

Lunch (*provided*)

1:05–2:35 PM

Privacy Policies & Procedures

- Discuss why HIPAA privacy policies and procedures are necessary at your organization
- Identify the “must have” policies for your HIPAA privacy program
- Practical tips and discussion points for establishing and maintaining effective HIPAA privacy policies

2:35–3:05 PM

Break

3:05–4:50 PM

Conducting a Privacy Investigation

- Why do an investigation?
- Conducting investigations
- Investigation considerations

4:50–5:05 PM

Certified in Healthcare Privacy Compliance (CHPC®) Exam Information

TUESDAY

7:00–8:00 AM

Continental Breakfast (*provided*)

8:00–10:00 AM

HIPAA 101: Part 2 / Privacy and Research

- Responsibilities of covered entities (cont.)
- Patient rights under HIPAA
- Privacy regulations related to research

10:00–10:30 AM

Break

10:30 AM–12:00 PM

Privacy Risk Assessment

- Understand the key elements of a risk assessment
- Identify approaches for conducting a privacy risk assessment
- Identify a process that will work for your organization

12:00–1:00 PM

Lunch (*provided*)

1:00–2:45 PM

Auditing & Monitoring for Your Privacy Program

- Discuss the basics of auditing and monitoring
- Identify the steps in a privacy audit
- Communicating auditing and monitoring results

2:45–3:15 PM

Break

3:15–4:15 PM

Health Plan & Employer Group Health Plan Privacy Issues

- Health plan compliance with HIPAA
- Employer-sponsored group health plans
- Hot spots and OCR enforcement

4:15–4:30 PM

Break

4:30–5:30 PM

BAAs and Third Parties

- Provide overview of HIPAA contractual and organizational structures
- Outline and discuss selection of appropriate contract tools
- Resources for authoritative references

WEDNESDAY

7:00–8:00 AM

Continental Breakfast *(provided)*

8:00–9:30 AM

Privacy & Security Challenges in Electronic Health Information

- Apply basic HIPAA privacy requirements to the EHR
- Identify evolving business models, technologies and regulations
- Learn the basics of the HIPAA Security Rule to the EHR

9:30–10:00 AM

Break

10:00–11:45 AM

Integrating Privacy Compliance into the Corporate Compliance Program

- Evaluate the roles and scope of privacy and compliance
- Learn techniques for creating effective training programs
- Apply privacy and compliance roles to investigations

11:45 AM–12:45 PM

Lunch *(provided)*

12:45–2:15 PM

Breach Notification

- Understand breach notification requirements
- Determine when breach notification requirements would not apply
- Discuss the process to follow to determine if you have a reportable breach

2:15–2:45 PM

Break

2:45–3:45 PM

42 CFR Part 2: Federally Assisted Substance Abuse Programs

- Define “Who”—entities and personnel—are subject to the regulation
- Identify information that is covered by 42 CFR Part 2 with focus on items more stringent than HIPAA
- Provide resources such as samples of Consent Forms and most current list of Definitions

3:45–4:00 PM

Break

4:00–5:00 PM

Beyond HIPAA: Other Federal Privacy Laws

- Learn the major laws affecting privacy and security obligations of individual information
- Understand the jurisdiction and requirements for compliance with these federal rules
- Apply these rules to emerging theories of litigation and investigation in healthcare

THURSDAY

7:00–8:00 AM

Continental Breakfast *(provided)*

8:00–9:45 AM

Privacy Effectiveness

- Methodology, process, and content requested during a HIPAA privacy and security audit
- Understand challenges during a privacy audit
- How audit preparation can be engaged through the seven elements for effective programs

9:45–10:15 AM

Break

10:15 AM–12:00 PM

Privacy Compliance Beyond Implementation

- Discuss process, sources, and resources for identifying and responding to privacy issues
- Understand the key elements of an ongoing auditing and monitoring plan for the privacy compliance program
- Learn how to take your privacy program to the next level

12:00 PM

Academy Ends

1:00 PM

CHPC Exam Check-In Time

1:15–4:30 PM

Exam Time — Certified in Healthcare Privacy Compliance (CHPC®) *(optional)*

The CHPC exam is optional. You must apply and pay for the exam separately from the Academy.

To apply online, visit: hcca-info.org/Certification/ApplyforCCBCertification.aspx.

PLEASE NOTE: If you are not present at the specified “Exam Check-in Time” as listed above, and as determined by the exam proctor, you will not be allowed to sit for the exam. Actual exam duration is 120 minutes, per the Candidate Handbook. The time range, listed at left, includes mandatory exam procedures and proctor instructions.

(Agenda subject to change.)

Credits are assessed based on actual attendance and credit type requested. Should overall number of education hours decrease or increase, the maximum number of continuing education units (CEUs) available will be changed accordingly.

CCB: The Compliance Certification Board (CCB)[®] has awarded a maximum of 28.5 CEUs for these certifications: Certified in Healthcare Compliance (CHC)[®], Certified in Healthcare Compliance–Fellow (CHC-F)[®], Certified in Healthcare Privacy Compliance (CHPC)[®], Certified in Healthcare Research Compliance (CHRC)[®], Certified Compliance & Ethics Professional (CCEP)[®], Certified Compliance & Ethics Professional–Fellow (CCEP-F)[®], and Certified Compliance & Ethics Professional–International (CCEP-I)[®].

Daily Breakdown:

Monday = 6.25 hours / 7.5 credits

Tuesday = 7.25 hours / 8.7 credits

Wednesday = 6.75 hours / 8.1 credits

Thursday = 3.5 hours / 4.2 credits

*Hours are subject to change

ACHE: The Health Care Compliance Association is authorized to award 23.75 clock hours of pre-approved ACHE Qualified Education credit for this program toward advancement, or recertification, in the American College of Healthcare Executives. Participants in this program who wish to have the continuing education hours applied toward ACHE Qualified Education credit must self-report their participation. To self-report, participants must log into their MyACHE account and select ACHE Qualified Education Credit.

NASBA/CPE: The Health Care Compliance Association is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be submitted to the National Registry of CPE Sponsors through its website: www.nasbaregistry.org. Sponsor Identification No: 105638. The education level for this activity is considered basic. No prerequisites are

required for this education. Delivery Method: Group Live. Advanced Preparation: None. A recommended maximum of 28.5 credits based on a 50-minute hour will be granted for this activity. This program addresses topics that are of a current concern in the compliance environment and is a group-live activity in the recommended field of study of Specialized Knowledge. For more information regarding administrative policies such as complaints or refunds, call 888.580.8373 or 952.988.0141.

Nursing Credit: The Health Care Compliance Association is preapproved by the California Board of Registered Nursing, Provider Number CEP 14593, for a maximum of 28.5 contact hour(s). The following states will not accept California Board of Registered Nursing contact hours: Delaware, Florida, New Jersey, and Utah. Massachusetts and Mississippi nurses may submit California Board of Registered Nursing contact hours to their state board, but approval will depend on review by the board. Please contact the Accreditation Department at ccb@compliancecertification.org with any questions you may have. Oncology nurses who are certified by ONCC may request California nursing credit (check box or indicate "Nursing" on the CEU form).

HCCA is in the process of applying for additional external continuing education units (CEUs). Approval quantities and types vary by state or certifying body. For entities that have granted prior approval for this event, credits will be awarded in accordance with their requirements. CEU totals are subject to change.

Upon request, if there is sufficient time and we are able to meet their requirements, HCCA may submit this course to additional states or entities for consideration. Only requests from registered attendees will be considered. If you would like to make a request, please contact us at 952.988.0141 or 888.580.8373 or email ccb@compliancecertification.org.

To see the most up-to-date CEU information, visit hcca-info.org/all-conferences-home-page; select your conference; then select the "Continuing Education" option from the left-hand menu.

HCCAnet

SOCIAL NETWORK

- Join other compliance professionals in discussion and get answers to your most difficult compliance questions.
- Participate in study groups for certification exams.
- Discuss best practices, get advice, learn the newest trends, etc.



hcca-info.org/hccanet



Healthcare Privacy Compliance Academies and optional CHPC exams are held at the locations listed below. The costs of hotel accommodations are not included in your conference registration fee. The hotel room rate listed for each Academy is good until the cutoff date indicated or until the room block is full, whichever comes first. Reservations received after the cutoff date or after the room block is full will be accepted based on space and rate availability. Please note that parking and Internet service charges are set by the hotel and may be subject to change.

NOTICE: Neither HCCA—nor any hotel with which it is affiliated—will ever contact you to make a hotel reservation. If you receive a call soliciting reservations on behalf of HCCA or the event, it is likely from a room poacher and may be fraudulent. We recommend you make reservations directly with the hotel using the phone number or web link in this brochure. If you have concerns or questions, please contact 888.580.8373.

New York, NY • July 19–22

**Crowne Plaza
1605 Broadway, New York, NY 10019**

A reduced rate of \$235 per night (plus taxes and state fees) for single/double occupancy has been arranged. To make a reservation, call **888.233.9527** and ask for the HCCA group rate. All reservations must be guaranteed by a first night room deposit or a valid credit card. Any room cancellation 24 hours prior to the arrival date or a no-show will result in a penalty of one night room and tax. The cutoff date to receive this discounted rate is Sunday, June 11, 2021 or when the group block is full, whichever comes first. Confirmation of rooms after the cutoff date will only be accepted based on availability and at the Hotel's prevailing rates.

Seattle, WA • August 2–5

**The Westin Seattle
1900 5th Avenue, Seattle, WA 98101**

A reduced rate of \$239 per night (plus applicable taxes; currently 15.6%; subject to change) for single/double occupancy has been arranged. To make a reservation, visit bit.ly/080221seattle or call **800.937.8461** and ask for the HCCA group rate. All reservations must be guaranteed by a first night room deposit or a valid credit card. The cutoff date to receive this discounted rate is Sunday, July 11, 2021 or when the group block is full, whichever comes first. Confirmation of rooms after the cutoff date will only be accepted based on availability and at the Hotel's prevailing rates. For those who wish to extend their stay, sleeping room rates are available three days before and three days after the academy, based on availability.

Austin, TX • September 27–30

**Omni Austin Hotel Downtown
700 San Jacinto Street, Austin, TX 78701**

A reduced rate of \$249 per night (plus applicable taxes—currently 15%; subject to change—and fees) for single/double occupancy has been arranged. To make a reservation, visit bit.ly/092721austin or call **800-THE-OMNI (800.843.6664)** and ask for the HCCA group rate. All reservations must be guaranteed by a first night room deposit or a valid credit card. Any room cancellation 72 hours prior to the arrival date will result in a one night room and tax cancellation fee. The cutoff date to receive this discounted rate is Friday, September 3, 2021 or when the group block is full, whichever comes first. Confirmation of rooms after the cutoff date will only be accepted based on availability and at the Hotel's prevailing rates. For those who wish to extend their stay, sleeping room rates are available three days before and three days after the academy, based on availability.



**GROW YOUR HEALTHCARE
COMPLIANCE CAREER WITH**

HCCA MEMBERSHIP

**EDUCATION | PROFESSIONAL GROWTH
CCB CERTIFICATION | NETWORKING**

2021 Healthcare Privacy Compliance Academies

Contact Information

Mr Mrs Ms Dr

Member/Account ID (if known)

First Name MI Last Name

Credentials (CHC, CCEP, etc.)

Job Title

Organization (Name of Employer)

Street Address

City/Town State/Province

Zip/Postal Code Country

Work Phone

Email (required)

Dietary Needs Request

Dairy Free Gluten Free Kosher Vegetarian Vegan
 Other _____

Acknowledgments

By submitting this registration, you agree to the full Terms and Conditions, including the use of your information, viewable at hcca-info.org/academies.

Your information (postal address) may be shared with conference exhibitors, attendees, speakers, affiliates, and partners for marketing and/or networking purposes. To see the full use of your information or if you wish to opt-out, visit hcca-info.org/privacy.

By participating in an HCCA conference, you grant HCCA, or anyone authorized by HCCA, the right to use or publish in print or electronic medium any photograph or video containing your image or likeness for educational, news, or promotional purposes without compensation.

Cancellation Fee: A \$250 fee will be charged for any registration changed within seven days of the start of an Academy.

Group Discount Policy: Registration forms must be sent together to ensure that the discount is applied. The group discount is not available through online registration. Note that discounts will not be applied retroactively if more registrants are added at a later date, but new registrants will receive the group discount.

Academies

<input type="checkbox"/>	July 19–22 • New York, NY
<input type="checkbox"/>	August 2–5 • Seattle, WA
<input type="checkbox"/>	September 27–30 • Austin, TX

Registration Fees

<input type="checkbox"/>	Member	\$2,750
<input type="checkbox"/>	Non-Member	\$3,250
<input type="checkbox"/>	Registration + First-Time Membership*	\$2,970

*Save by joining today (first-time members only). Dues renew at \$325.

Group Discounts

<input type="checkbox"/>	Group Discount for 5–9 Attendees**	(\$200)
<input type="checkbox"/>	Group Discount for 10 or More**	(\$400)

**See "Group Discount Policy" under "Acknowledgments" for details.

TOTAL \$ _____

Payment

Online registration at hcca-info.org/academies

Mail this form to Health Care Compliance Association, 6462 City West Parkway, Eden Prairie, MN 55344 USA

Fax this form to 952.988.0146

Email this form to helpteam@hcca-info.org — Due to PCI compliance, do not provide credit card information via email. You may email this form (without credit card information), then call HCCA at 888.580.8373 with payment information.

- Invoice me
 Check enclosed (payable to HCCA)
 Wire transfer requested
 Credit card: I authorize HCCA to charge my:
 Visa MasterCard Discover American Express

Credit Card Account Number

Credit Card Expiration Date

Cardholder Name

Cardholder Signature