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Session 604

Frank Ruelas
HIPAA College
OUR APPROACH

TIME MANAGEMENT
- Department of one
- Lots of hats, one head
- Competing priorities

MAXIMIZE OUTPUT
- Perform tasks efficiently
- Automate when possible
- Upgrade skills

COLLABORATE
- Share with others
- Compare and contrast
- Continuous learning

TECHNO - SAVVY
- Use available tools
- Increased accuracy
- Data management

HOW

DISCUSS
Identify and share
Review tips and tricks about some of the most used applications.

VIEW
Watch the steps
See a recorded video of the steps from start to finish.

PRACTICE
Do the steps
Fingers on keys…let’s give it a try!
Enough!
Let’s get started!

Next Steps