

PARKLAND HEALTH AND HOSPITAL SYSTEM
Executive Quality Committee Charter

This charter (the “Charter”) sets forth the duties and responsibilities, and governs the operations of, the Parkland Health & Hospital System (“Parkland”) Executive Quality Committee (the “EQC”).

1. Purpose

As a core driver of its activities and responsibilities, the EQC will promote Parkland’s dedication to:

- Delivery of safe, high quality health care across the system to the patients and community that Parkland serves;
- Full compliance with applicable Federal, state and county laws and regulations, and adherence to professionally recognized standards of care; and
- An enterprise-wide culture of safety and just behavior.

The Board of Managers (the “Board”) of Parkland has established a Quality of Care and Patient Safety Committee (the “QBOM Committee”) to assist the Board in fulfilling its oversight responsibilities.

Parkland has established a Quality and Safety Operations Division (the “QSO Division”) which is led by the Senior Vice President, Chief Quality and Safety Officer (the “CQSO”), who reports to the Chief Executive Officer and to the QBOM Committee. The EQC advises and assists the CQSO in implementing and improving Parkland’s Quality, Safety and Performance Improvement Program (the “Quality Program”). The CQSO and the EQC provide Parkland’s senior leaders with guidance regarding compliance with applicable Federal and state laws and regulations, professionally recognized standards of care, advancements of the field of clinical quality and safety and Parkland’s policies and procedures (collectively, “Policies”).

2. Duties and Responsibilities

The EQC’s responsibilities include:

- Promoting a System-wide organizational culture focused on safety and just behavior, including non-retaliation.
- In support of the CQSO, overseeing and evaluating the structure, operations and effectiveness of the Quality Program.
 - As part of this assessment, evaluating ongoing relevance of enterprise-wide quality committees (*e.g.*, Mislabeled Specimens, Two-Patient Identification).
 - On a periodic basis, reviewing and analyzing safety event data for trends and other areas of focus.

- Maintaining oversight of survey readiness, including staying abreast of significant developments relating to regulatory requirements and standards and expectations of accrediting bodies.
- Performing an annual review of the System-wide quality assurance and process improvement plan (“QAPI Plan”).
- Providing direction and reviewing, on an annual basis, the clinical quality training plan.
- Reviewing and approving, on an annual basis, the QSO Division risk assessment and associated work plan, including auditing and monitoring initiatives.
- Reviewing auditing and monitoring activities conducted as part of the Quality Program and any audits or reviews conducted by internal or external resources, and ensuring that management develops and timely implements appropriate corrective actions in response to the findings.
- Ensuring sustainability of changes implemented during the Systems Improvement Agreement with the Centers for Medicare and Medicaid Services and the Corporate Integrity Agreement with the Department of Health and Human Services Office of Inspector General.
- Performing, at least annually, a review and approval of the Quality of Care Dashboard’s metrics and benchmarks.
- At least annually, reviewing and revising, as appropriate, the Charter.
- At least biannually, review of certain Policies as deemed appropriate by the CQSO.
- Periodically, and no less than annually, assessing the EQC’s oversight of the Quality Program as evidenced by its operation in conformance with all Charter requirements and reporting such to the QBOM Committee.

3. Membership

The EQC shall be chaired by the CQSO, and its membership will include the following:

- Executive Vice President & Chief Medical Officer;
- Executive Vice President & Chief Nursing Officer;
- Executive Vice President & Chief Financial Officer;
- General Counsel or his/her designee;
- Executive Vice President & Chief Operating Officer;
- Executive Vice President & Chief Strategy and Integration Officer;

- Executive Vice President & Chief Talent Officer;
- Senior Vice President & Chief Compliance Officer;
- Senior Vice President & Chief Information Officer;
- Senior Vice President and Associate Chief Medical Officer Population Health
- Senior Vice President and Associate Chief Nursing Officer;
- Vice President, Safety & Clinical Risk Management;
- Vice President, Quality & Clinical Effectiveness;
- Chief Medical Information Officer;
- Chief of Infection Prevention; and
- President of the Medical Executive Committee or his/her designee.

The CQSO will have ultimate authority as to the composition of the EQC. Any individuals appointed as successors to these positions will serve on the EQC unless the CQSO determines otherwise. The Chair may invite to attend EQC meetings other officers, executives and employees, medical staff leaders and/or outside advisors or counsel. Any requests for additional attendees must be approved in advance by the Chair.

4. Meetings

The EQC shall meet no less than ten (10) times annually. However, the CQSO can call special meetings as deemed necessary. At every meeting, the Chair will designate a secretary to take and maintain minutes.

Meetings should be conducted in person whenever possible. All Committee members are expected to attend each meeting. A quorum representing a majority of the EQC members must be present to transact business.

5. Sub-Committees

The EQC may establish, reorganize, or dissolve permanent or *ad hoc* subcommittees or working groups, which will work at the direction of, and report on their activities to, the EQC. Subcommittees or working groups will be chaired by the CQSO or his/her designee, operate under a defined set of responsibilities, hold scheduled meetings, with such frequency as determined necessary by the subcommittee chair, and keep minutes of subcommittee/working group proceedings. The EQC will assess each subcommittee's/working group's effectiveness and structure at least annually.

6. Amendments

This Charter may be amended or revised only upon approval by the QBOM Committee. The CQSO shall be responsible for timely advising the QBOM Committee of any proposed amendments or revisions to this Charter.

