

EFFECTIVE CORRECTIVE ACTION EXAMPLE

Date:		IRB Number:	
Protocol Title:		Principal Investigator:	

Define:			
Regulatory Citation			
Accountability (Respond to the weaknesses, deficiencies, deviation patterns, or areas of noncompliance)			
Corrective Course of Action: (Decide on a straightforward, measurable course of action to resolve the weaknesses, deficiencies, deviation patterns, or areas of noncompliance.)			
Action Plan Goals: (Establish deadlines that envision an achievable outcome to resolve the weaknesses, deficiencies, deviation patterns, or areas of noncompliance.)			
Quality Assurance Plan: (Describe the monitoring to prevent the weaknesses, deficiencies, deviation patterns, or areas of noncompliance from reoccurring.)			
Responsible Parties:		Signature and Date:	